

SOUTH SUBURBAN COMMUNITY ORCHESTRA

Corporation By Laws ratified by the membership on Jan 4, 2003.

ARTICLE I - NAME AND INCORPORATION

1.1 NAME:

The name of this organization is the South Suburban Community Orchestra. It shall hereafter be designated and referred to in the By Laws as the "SSCO".

1.2 NATURE:

The SSCO is a not for profit corporation, organized under the laws of the State of Colorado, and its purpose shall be wholly charitable and educational.

1.3 POLICY:

There shall be no discrimination by reason of race, creed, color, sex, nation origin, or political affiliation in the organization, employment policy, contracts and the operation of the SSCO.

1.4 OBJECTIVES:

- A. To provide amateur musicians an opportunity to further their musical experience through presentation of community concerts.
- B. To promote musical interest in the southern suburban communities of the Denver Metropolitan area.
- C. To develop, encourage, and stimulate educational programs in music.
- D. To do such other acts and undertake such other enterprises as in the judgment of the Board of Directors shall tend to promote the interests and welfare of the SSCO.

ARTICLE II - BOARD OF DIRECTORS

2.1 A Board of Directors elected by the general membership shall manage the general activities and affairs of the SSCO. The minutes of the Board of Directors will reflect all of the business conducted by the Board and will be available to all members of the SSCO.

2.2 The Board of Directors of the SSCO shall include:

- A. The President
- B. The Vice President
- C. The Secretary
- D. The Treasurer
- E. The Librarian
- F. The Personnel Director

2.3 Terms of Office:

The terms of office of all members of the Board of Directors shall be for a period of one year. The terms shall begin on June 1st and expire on May 31st of the following year. Directors may be elected to consecutive terms by the general membership. Designated directors must fulfill all criteria for members in good standing as outlined in Section 4.5.

2.4 Resignation:

Any officer may resign from office at any time by giving written notice to the Board of Directors. If possible,

officers shall hold their respective offices until their successors are appointed and assume the duties of the office.

2.5 Removal of Directors:

Any Director of the SSCO may be removed from office at any time by a majority vote of the Board of Directors whenever the Board believes it to be in the best interest of the SSCO.

2.6 Powers and Duties of Board Members:

A. The President

The President shall direct and supervise the general course of business of the SSCO as its executive officer, subject to the control of the Board of Directors; coordinate the public relations and fundraising efforts of the SSCO; preside over all Board meetings; and shall be a cosigner to the Treasurer.

B. The Vice-President

The Vice-President shall undertake such of the President's duties as are delegated by the President, and in the absence of the President, shall assume all the functions of the office of the President.

C. The Secretary

The Secretary shall record and maintain minutes of all Board meetings and provide internal communications with the SSCO of all meetings and matters of business.

D. The Treasurer

The Treasurer shall be the custodian of the funds of the SSCO; collect dues from the general membership; maintain accurate financial records of all monies collected and disbursed by the SSCO; provide all financial reports as required by law and as requested by the Board of Directors.

E. The Librarian

The Librarian shall maintain the library of music of the SSCO, assist in the purchase of new music; copy and distribute all parts to orchestra members; make arrangements for borrowing music from other organizations; and ensure the safe return and storage of all parts to such music.

F. The Personnel Director

The Personnel Director shall continue the ongoing recruitment of new orchestra members; assist in personnel issues; coordinate the substitute list and maintain a roster of current orchestra personnel.

2.7 Elections

Elections of the Board of Directors shall be held annually during May by the general membership. The terms of the new officers will be in effect as of June 1 of each year.

2.8 Meetings

Regular meeting of the Board of Directors shall take place quarterly and as needed or called by the Board. The President, the Vice-President, or any 2 may call extraordinary meetings other members of the Board, on a minimum notice of 7 days. A quorum of four members must be present for each Board meeting.

2.9 Financials

The Board of Directors must approve all expenditures. The Board must approve the annual budget prior to the beginning of the fiscal year. The budget must always balance. The Board prior to incurring the additional expense must approve any expenditure over and above the budgeted amount for any line item.

ARTICLE III - THE CONDUCTORS:

3.1 The Board of Directors shall be responsible for the employing and discharging of Conductors for the SSCO. There shall be a stipendiary Conductor and a stipendiary Assistant Conductor at the Conductors discretion. The Conductor will be appointed for a period of office of two years, renewable indefinitely. The Board shall consider the renewal of the appointment of the Conductor and the Assistant at a regular meeting

held between three and six months prior to the expiration of their appointments. The Board shall review the stipend of the Conductor at each renewal of appointment.

3.2 The Conductor is the Musical Director of the SSCO and is ultimately responsible for the conducting, selection of music and overall musical quality of the SSCO. The Conductor shall have the right to appoint principal players for each section and conduct auditions if necessary. The Conductor shall also have the right to rotate seating as needed for the good of the orchestra. The Conductor shall have the right, with the approval of the Board of Directors, to refuse or terminate membership to musicians not in good standing as described in Section 4.5.

3.3 The Assistant Conductor shall act for the Conductor when the latter is absent, shall assist and advise the Conductor in the selection of music, in auditions, in seating of players and in termination of membership, and shall conduct sectional rehearsals and concert pieces as delegated by the Conductor.

ARTICLE IV - MEMBERSHIP

4.1 Membership

The SSCO is open to any musician desiring to return to music in an orchestra. All members must have adequate musical training and experience, the desire to keep in practice on their instrument, and the ability to read and play the music selected by the SSCO.

4.2 Dues

All members must pay annual dues to the SSCO to assist in the cost of operations. The Board of Directors will determine the amount of the dues annually. The Board may approve the waiver of dues in cases of hardship or special circumstances. The Board shall give written notice to members who are in arrears in the payment of their dues.

4.3 Attendance

Membership in the SSCO requires commitment from each player in terms of regular attendance at rehearsals and concerts. Members must participate in a sufficient number of rehearsals prior to performances so as to, in the opinion of the Conductor, competently perform their parts. The Board and/or the Conductor must approve any exceptions to the attendance policy.

4.4 Conduct

All members of the SSCO are expected to conduct themselves in a mature and responsible manner when rehearsing or performing. All members will be expected to maintain the rehearsal and concert spaces with the utmost respect. Violations to this requirement will result in disciplinary action by the Board and/or the Conductor.

4.5 Member in Good Standing

A member in good standing shall be defined as one who has fulfilled all of the requirements listed above. Members not in good standing may be subject to review by the Board and possible loss of or termination of membership in the SSCO.

ARTICLE V - AMENDMENT TO BY LAWS

5.1 Amendments to the By Laws of the SSCO may be approved by a majority vote of the Board. The Board's action to amend or repeal these By Laws shall become effective upon the ratification by a majority vote of the general membership.